

Background Notes

Since 2005-06, SEEDS has distributed over \$83,000 to the five Daphne public schools and Christ the King Catholic School through our Classroom Enrichment Grant Program – primarily in the form of individual teacher grants. In 2007, a **School Block Grant** component was introduced to ensure the equitable distribution and maximum impact of foundation dollars. For the 2010-11 term, the SEEDS Board of Directors is pleased to announce that another block grant of up to \$3,000 per school will be awarded for major technology improvements and campus-wide initiatives.

In addition, the SEEDS Board remains committed to encouraging innovation by **individual teachers** and collaboration among **school colleagues** by funding a number of smaller projects each year through **our Competitive Classroom Grants**. These funds are set aside to support the implementation of creative and substantive new projects designed by individual Daphne teachers and/or self-selected faculty teams. The total number and amount of these awards is determined annually based on availability of funds and appropriateness of proposal designs.

What You Need to Know

ALL 2010-11 SEEDS Competitive Grant proposals (i.e., **School-Level**) must be received by no later than **Monday, November 1** * and should address at least THREE of the following criteria:

- **Innovative teaching** of core (i.e., standard) curriculum or enrichment learning (i.e., topics beyond the standard course of study);
- **Instructional impact** (i.e., grant funds will serve a significant number and range of students);
- **Professional collaboration** (i.e., educators on your campus will work together effectively to utilize these funds);
- **Community partnership** (i.e. use of these funds will involve innovative interaction with other Daphne schools OR will promote meaningful involvement of local businesses, community organizations/agencies or non-parent citizens).

School Block Grants – Notes to the Principal

School Block Grant funds may be requested to undertake more than one project on each campus but may NOT exceed a total of \$3,000 and MUST clearly address at least 3 of the 4 above-named criteria.

To underscore SEEDS' continuing commitment to improving instruction, the School Block Grant proposal must be developed by a designated team of **teachers** (i.e., School Block Grant Committee) with leadership from the school administration.

**** Early submission of all proposals is recommended.***

Competitive Classroom Grants – Just for You, Teachers

For 2010-11, the SEEDS Board of Directors has set aside up to \$7,000 for Competitive Classroom Grants (i.e., in addition to the \$3000 earmarked for each campus) that will be awarded to individual teachers or self-selected teams of teachers who request funds for special class-, grade-level or departmental initiatives. These grants will be decided by SEEDS' Grant Distribution Committee and awarded **competitively** based on relevance to our designated criteria (see page 1).

Most proposals funded to date have not exceeded \$1000, and applicants are encouraged to limit their requests so that multiple awards may be made throughout the Daphne schools. All requests should include a detailed budget and project description.

In the event of teacher transfer, grants will remain at the project school. **All local/district level approval procedures must be completed in time for your proposal to be received by no later than November 1.** (See your principal for details.)

Each teacher may submit only one proposal **as the lead applicant**; however, if a teacher is part of a team for one proposal, the teacher is not prohibited from submitting another proposal as part of a different team or on his/her own.

Also, SEEDS Classroom Enrichment Grant proposals should not be designed to address *basic* instructional or equipment/facility needs that are the responsibility of the local school or district.

Finally, funds cannot be allocated toward *individual* professional development, for personal honoraria, or for the expansion or maintenance of previous grants. However, grants *may* be written to request funds for professional development resources that will impact multiple faculty members – provided the focus of the training is to improve classroom instruction or promote enrichment.

How to Get Started?

Brainstorm with your colleagues about ways in which a SEEDS grant could enrich the learning experiences of students in your school. Develop a proposal concept and work together to complete the application process.

Applications must be typed and **a signature is required from your school principal.**

A completed application contains –

- ✓ the original application form (i.e., the one with the original signatures)
- ✓ the project description
- ✓ 3 additional copies of both of the above-listed items (**These must be provided by the grant applicant – i.e., 4 total sets of application materials!**)

Please note: The name(s) of the primary applicant, team members and the school should NOT appear in the text of the narrative project description. Include this information only on the application.

SEEDS reserves the right to fund programs it considers appropriate for one school, but not for another; to publicize all grant programs; and to conduct scheduled site visits during grant program implementation. **An end-of-year evaluation report is required for each grant received by a school in order for that school to be eligible for subsequent SEEDS grants.** It is the responsibility of the lead teacher and ultimately the school principal to ensure this requirement is met.

Contact Denise D'Oliveira, SEEDS Executive Director, at (251) 656-7333 for additional information.

Completed application packets should be mailed to --

SEEDS
Post Office Box 460
Daphne, AL 36526

All grant applications must be **received by Monday, November 1, 2010**. Grant recipients will be notified before the Thanksgiving holidays.

SEEDS 2010-'11 Educational Enrichment Grant Program

Competitive Classroom Grant Application Form

(For use by individual teachers or teacher teams proposing classroom, grade-level or departmental initiatives)

Part One: Project Information

Lead Teacher's Name: _____ School _____

Subject/grade level assigned for 2010-11 _____ Best ph # to reach you _____

Work e-mail _____ Home e-mail _____

If applicable, list other project team members' names and subject/grade level assigned for 2009-10:

Project title (short, clear and creative is preferred) _____

Subject area focus of project _____

Approximate number and grade/course level of students to be served _____

Anticipated start and completion dates _____

Signature of lead teacher

Date

Signature of school principal

Part Two: Project Description - Using **no more than 3 typed pages**, attach a thorough description of your proposed project. *Remember— these funds will be awarded competitively on the basis of how well project proposals address SEEDS' stated criteria. Be sure to include the following:*

- (1) a project goal statement;
- (2) the approximate number and grade/course level of students to be served;
- (3) 2-3 measurable objectives;
- (4) an overview of the project with a clear description as to how this project proposal addresses SEEDS' stated grants selection criteria (see FACT SHEET, page 1);
- (5) a project timeline;
- (6) how the project will be evaluated against its stated objectives; and
- (7) a simple project budget including material costs + how/when/where grant funds will be spent.

Please remember: The name(s) of the lead teacher, team members and school should NOT appear in the text of the project description to be attached.

Completed application packets (including this original signature sheet with project description and 3 copies of all, i.e. 4 total sets of grant materials) should be mailed to **SEEDS at P.O. Box 460, Daphne, AL 36526**. (Note: **Providing the appropriate number of copies is the responsibility of the applicant.**) All grant applications must be **received by no later than Monday, Nov. 1, 2010. Thanks for your interest and support!**